

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE POLICY COMMITTEE MEETING  
March 3, 2026**

**PRESENT:**

**Board Representatives:**

Pattie Desjardins	Trustee	Chair
Wendy Colman-Lawley	Trustee	Committee Member

**Special Guest:**

Anne Cooper		Consultant
-------------	--	------------

**Committee Representatives:**

Bernard Klop	Representative	FCPVPA
Greg Lawley	Representative	FCPVPA
Jen Riley	Representative	DPAC
Belle Peters-Lepitre	Representative	Student
Coira Norwood	Representative	Student

**District Staff:**

Balan Moorthy	Superintendent
Gerry Slykhuis	Secretary-Treasurer
Renge Bailie	Assistant Superintendent
Deb McKinney	Executive Secretary
Antigone Snider	Executive Secretary

**Observers:**

Wendy Clark	Trustee	Trustee
Andrea Hensen	Trustee	Trustee
Linda Kerr	Trustee	Trustee
Lynne Marvell	Representative	FCTA

**Regrets:**

<i>Vacant</i>	Representative	FCTA
<i>Vacant</i>	Representative	FCTA
<i>Vacant</i>	Representative	CMAW
<i>Vacant</i>	Representative	CMAW
<i>Vacant</i>	Representative	DPAC
<i>Vacant</i>	Representative	IEC
<i>Vacant</i>	Representative	IEC

**1. Call to Order and Acknowledgment**

The meeting was called to order at 4:31 pm via Zoom conference call. The Chair acknowledged that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Sq'ewqel, Shxw'owhámél, Seabird Island, Nlaka'pamux and Chawathil people.

**2. Approval of Agenda – March 3, 2026**

**DESJARDINS/KLOP**

**THAT the agenda of the Policy Committee meeting for March 3, 2026, be approved as presented.**

**Carried**

**3. Approval of Minutes – February 10, 2026**

**DESJARDINS/KERR**

**THAT the minutes of the Policy Committee meeting held on February 10, 2026, be approved as presented.**

**Carried**

**4. Further Discussion – Policy 5080 Unauthorized Visitors in Schools**

The Consultant provided a summary of the actions to date regarding the existing policy and reviewed the existing policy language and guidelines. The Committee discussed the benefits of retaining a revised policy as well as developing administrative procedures which reflect current safety protocols and practices as well as any new Provincial safety legislation and advisories.

The Consultant committed to redrafting the policy to include language that is welcoming and clarifies expectations for parents/guardians/caregivers, students and staff regarding visits to the school from known and unknown persons.

The Consultant advised they would have the new draft ready for review at the April 7, 2026 Policy Committee Meeting. Decisions on the Policy would be deferred to that date. Once the Policy receives approval, the administrative procedures would be drafted by staff and reflect the Policy's intent.

**5. Drafts within Section 6.00 Finance, Facilities and Transportation**

The Consultant provided a short summary of the status of policies in this section:

<b>Section 6 Policy</b>	<b>Status</b>
6.10 - Financial Planning and Reporting	COMPLETE – Published
6.11 - Accumulated Operating Surplus	COMPLETE - Published
6.30 - Commercial Sponsorship	Recommendation is to retain this policy with revisions. Updated Draft Policy to come to the Policy Committee April 7, 2026
6.50 - School Closures	Recommendation is to retain this policy and submit a revised draft for legal consultation prior to

	coming to the Policy Committee April 7, 2026
6.60 - Public Use of Facilities	Recommendation is to retain this policy and submit a revised draft for legal consultation prior to coming to the Policy Committee April 7, 2026
6.80 - Provision of Transportation	Recommendation is to retain this policy with revisions. Updated draft policy to come to the Policy Committee April 7, 2026

**6. Section 6 Policies that are recommended for repeal, to be replaced with an Administrative Procedure:**

The following fourteen (14) policies were reviewed:

- 1050 – Retention and Disposal of School District Documents
- 1075 – Bursaries and Scholarship Trust Funds
- 4000 – School Closurics – Emergency Situation
- 4040 – Purchasing & Tendering & 4045 Procurement Card
- 4050 – Technology Use and Access
- 4065 – Flags – Canada & British Columbia
- 4070 – Surveillance Cameras & 7710 Video Cameras and Board School Buses
- 5030 – Repair of Private Vehicles
- 5040 – Fund Raising
- 6000 – Reimbursement of Expenses
- 6010 – Vandalism & 7009 Damage or Destruction of School Property - Students

The Consultant provided a detailed rationale for repealing each policy and replacing with an updated Administrative Procedure. The rationale included criteria such as: outdated language, the need for more comprehensive detail to guide staff, students and parents/guardians/caregivers, newer Provincial standards and regulations. The Committee discussed how moving a Policy to an Administrative Procedure does not diminish the expectations around areas such as accountability, intent and the consequences of not following the intended directives.

Regarding Policies 4070 and 7700 – Surveillance Cameras and Video, the Committee agreed that further consideration and research is needed to manage potential scenarios where Counselling Staff may record student interviews and activities for therapy/support purposes as well as scenarios where students may photograph other students, classroom activities and staff. Staff committed to researching further and would provide an update to the Policy Committee at the April 7, 2026 meeting. The Committee agreed the scenarios mentioned would not fall within the scope of the policies up for repeal but rather in administrative procedures related to expectations and conduct.

**DESJARDINS/KLOP**

**THAT the Policy Committee recommends to the Board of Education that the above fourteen (14) list of policies be repealed, to be replaced with Administrative Procedures.**

**Carried**

**7. Section 5 Policies that are recommended for repeal outright (3 Policies):**

4032 – Loan of School District Equipment

4060 – The Environment

6450 – Inventories

The Consultant provided a detailed rationale for repealing the existing policies outright. The rationale included criteria such as practices no longer being in place, newer overarching regulations in Provincial legislation and WorkSafe requirements. The Secretary Treasurer agreed to ensure language related to waste reduction, and green practices is included the draft Purchasing Administrative Procedure.

**DESJARDINS/COLMAN-LAWLEY**

**THAT the Policy Committee recommends to the Board of Education that the above three (3) policies be repealed.**

**Carried**

**8. Drafts for Discussion at the Meeting:**

Due to time constraints the following adjustments were made to this section:

<b>Policy</b>	<b>Status</b>
4.10 - Staff Expectations	Focused discussion for today's meeting on key sections, defer full discussion to the next Policy Committee Meeting.
6.30 - Commercial Sponsorship	Deferred to the next meeting.
6.60 - Public Use of Facilities	Deferred to the next meeting.
6.80 - Provision of Transportation	Deferred to the next meeting.

**4.10 – Staff Expectations**

The Consultant provided an overview of the draft policy and a summary of the progress to date. The Committee discussed the following sections: definitions, drug and alcohol use, political participation, workplace attire. Staff agreed that further research is needed

---

on tutoring and respite care and the role of Education Assistants. Staff agreed to report back at the April 7, 2026 Policy Committee meeting. The Consultant recommended the focus for the next meeting would be to ensure the draft Policy is succinct and clear.

**9. Questions & Comments - Nil**

**10. New Business - Nil**

**Next Meeting:** Tuesday, April 7, 2026 4:30-6:00 pm  
Via Zoom conference call

**ADJOURNMENT**

**DESJARDINS**

THAT the meeting be adjourned at 6:01 pm