



SCHOOL DISTRICT 78
FRASER-CASCADE
EVERYONE PULLING TOGETHER

INTERNAL/EXTERNAL POSTING No. 23-016

UNION VACANCY NOTICE

August 29, 2022
Date of Distribution

TO: Construction, Maintenance and Allied Workers, Local 2423

Applications are invited for the following position as detailed below:

EFFECTIVE DATE: **September 6, 2022**

DESCRIPTION: **Special Education Assistant**
Six (6) hours per day
Five (5) days per week

LOCATION: **Coquihalla Elementary**

HOURLY RATE: **\$ 25.76 per hour**

DEADLINE DATE: **September 2, 2022, 4:00 p.m.**
(Applications will not be considered after 4:00 p.m.)

Major Duties/Qualifications: Classification Description attached – please read thoroughly before applying.

Please direct all applications to: Human Resources
School District No. 78 (Fraser-Cascade)
650 Kawkawa Lake Road
Hope, B.C.VOX 1L4
Fax (604-869-7400)
Phone (604-869-2411)
Email: laurie.bjorge@sd78.bc.ca

PLEASE POST ON SCHOOL BULLETIN BOARD

INTERNAL APPLICANTS ARE GIVEN FIRST CONSIDERATION

All applicants not currently employed by this School District must sign a release to permit a criminal record review prior to confirmation of hiring

SCHOOL DISTRICT #78 (FRASER-CASCADE)

JOB DESCRIPTION

SPECIAL EDUCATION ASSISTANT – DEAF AND HARD OF HEARING SPECIALIZATION

Location: Coquihalla Elementary – 6 hours

Summary:

The Special Educational Assistant – (D)Deaf/(HH)Hard of Hearing, under the general direction of the classroom teacher(s), the teacher of the Deaf and Hard of Hearing, and the supervision of the Principal, provides assistance to students, monitors student behaviour and facilitates the inclusion of the student in the school setting.

The SEA supports the formal education programme through the direct supervision of pupil activities and preparation of materials. The Special Education Assistant maintains the confidentiality of sensitive information seen or heard.

Unique Duties and Responsibilities:

- Provides language support and extensions for students who are deaf and/or hard of hearing to promote both receptive and expressive language skills and vocabulary reinforcement to support academic concepts.
- Provides communication opportunities and support in and out of the classroom, adjusting to the signed, educational and communicational levels required by the students; this may include scribing expressive and receptive ASL skills to written and spoken English and vice versa.
- Facilitates communication in educational situations such as classroom instructions, student-to-student dialogue, counselling sessions, tutorials, assemblies, parent/student meetings, field trips, and in any other situation as required.
- Prepares, in collaboration with the classroom teacher(s) and the teacher of the deaf and hard of hearing, as necessary for supporting the student by reviewing educational materials, vocabulary, concepts, sentence structure and plan for a variety of situations (e.g. non-closed-captioned videos, field trips, school assembly presentations).
- Addresses difference in auditory, perceptual, visual and memory abilities through augmentative communication by using a variety of communication and access tools. This may include using a computer and various applications, scanner, FM equipment and other augmentative communication devices as required by the student.

Required Qualifications and Experience:

- Grade 12 graduation or equivalent; supplemented by completion of a recognized program of studies at the post-secondary level in special education.
- Ability to maintain a good working relationship with school staff, students, general public and government bodies.
- Must have the experience to meet the varying academic, social, emotional and behavioural needs of students.
- Ability to understand and effectively carry out oral and written instructions.
- Computer knowledge is an asset.

Please note that preference will be given to the following applicants:

- Applicants with lived experience
- Certificate in ASL level one or equivalent and a willingness to learn Signed English or Signed Supported Speech and/or Cued Speech.
- Provincial Outreach Program Deaf-Blind Course (or equivalent college courses) for example: "Introduction to Deaf/Blind" and "Introduction to Intervention".
- Two (2) years of specific experience working with persons with deaf/blind/hard of hearing.

N.B. This description contains the elements necessary for the identification and evaluation of the job. It is not an exhaustive list of duties to be performed. Duties not listed should not affect the evaluation.