

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE OPERATIONS & FACILITIES COMMITTEE MEETING
May 25, 2021
Via Zoom Video Conference**

PRESENT:

Board Representatives:

Ron Johnstone	Trustee
Marilyn Warren	Trustee

Committee Representatives:

Lynne Marvell	President	FCTA
Karl Koslowsky	FCVPA	
Gord Kearns	President	CMAWBC
Diana Stromquist	IEC	

District Staff:

Balan Moorthy	Superintendent
Renge Bailie	Assistant Superintendent
Doug Templeton	Director of Facilities & Transportation
Laurie Bjorge	Recording Secretary

Regrets:

Wendy Colman-Lawley	Trustee	Trustee
Heather Stewin	Trustee	Trustee
Natalie Lowe	Secretary-Treasurer	
Jenny Veenbaas	Assistant Secretary-Treasurer	
Anders Lunde	Teacher	FCTA
Crystal Hatzidimitriou	DPAC	
Leanne Bowcott	IEC	
Vacant	CMAW	
Vacant	FCVPA	
Vacant	Parent Rep	
Vacant	Student Rep	

1. Call to Order and Acknowledgement of Indigenous Territory

The meeting was called to order by Trustee Johnstone at 4:30 p.m. via Zoom video conference. Superintendent Moorthy opened by acknowledging that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Seabird Island, Nlaka'pamux and Chawathil people.

2. Election of Chair

Election of Chair was bypassed, considering this is the last meeting until the fall.

3. Approval of Agenda**WARREN/MARVELL**

THAT the agenda of the Operations and Facilities Committee meeting for May 25, 2021, be approved.

CARRIED

4. Approval of Previous Minutes – February 23, 2021**KEARNS/WARREN**

THAT the minutes of the Operations and Facilities Committee meeting held on February 23, 2021 be approved as presented.

CARRIED

5. Custodial Review

The Director of Facilities & Transportation reported that the department is looking at continuing day custodians in schools beginning in the fall. Currently there is a custodian in the school during the day provided by supplemental Covid funding. Another custodian then comes in later in the day for deep cleaning. It is anticipated that the funding will not continue, so the department is trying to come up with a plan to maintain the current level of staffing.

6. Seat Belt Bus Update

Our district has been the only one that is participating in this pilot project up until now. Nanaimo district has just received their busses last week. The program has been very beneficial for the drivers and students. Aside from the seatbelts, the busses have new technology that has been a great benefit, such as lane assist, automatic breaking system, and 360 vision cameras. This district has decided to install the 360 vision cameras on every bus in the district.

7. 20/21 CNCP Progress Report a) SCE b) CES c) HSS

All projects have been completed. Additionally, the department was able to replace all the pneumatic air compressors in the Hope Secondary shops. All inefficient boiler systems were replaced with on-demand hot water systems. As well, a back up stand-by generator for Hope Secondary was purchased.

8. 20/21 SEP Progress Report a) roofing SCE b) flooring SCE c) dust collector AESS

Projects have been completed except the dust collector at AESS. Due to supply issues because of Covid, the equipment was delayed. The equipment has arrived now and should be installed by the end of June.

9. AFG 21/22 Planning Schedule a) BBES b)HHSE

The Ministry has redone the Capital request system, and as a result access to the program has been delayed. Once that has been fixed and we are able to enter the data, approval and funding

should be coming shortly. The district is moving ahead with the planning schedule, but won't initiate until the funds have been received.

Boston Bar Elementary Secondary, has submitted their wish list. Some painting, electrical, and an upgrade to the front entrance was requested. The solar panel system will be installed on the roof to offset heating costs. The anticipated purchase cost of \$150,000 - \$200,000 for the system should be offset by running the boiler 75% of the time at no cost to the operating budget. The second stage of the project will create a micro-generating plant to sell power back to BC Hydro.

Harrison Hot Springs Elementary provided a small request list. As this school is on the list for replacement, minor changes will be made in the short term, such as making the school fully handicap accessible, some painting, office renovation, and adding more security cameras.

Additionally, the district received two free portables from New Westminster school district. Work is being done to remodel the two units and should be finished and installed at Kent Elementary in July.

10. **Minor Capital Approvals 21/22**

The Director of Facilities & Transportation reviewed the projects approved by Ministry

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Harrison Hot Springs Elementary	SEP - Electrical Upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Boston Bar Elem-Secondary	SEP - Plumbing Upgrades	\$250,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Kent Elementary	SEP - Roofing Upgrades	\$350,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Boston Bar Elem-Secondary	CNCP - Electrical Upgrades	\$70,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Harrison Hot Springs Elementary	CNCP - Energy Systems Upgrade	\$100,000	Proceed to design, tender and construction. Project is
			to be completed by March 31, 2022.
Kent Elementary	CNCP - Electrical Upgrades	\$120,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.
Harrison Hot Springs Elementary	CNCP - Electrical Upgrades	\$50,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2022.

11. SD78/BC HYDRO Joint Project - energy storage/solar charging HHES

The topic was reviewed as per information from previous meetings.

12. Questions

No questions.

Next Meeting

Date: Fall, 2021

Location: District Education Office

Adjournment

/JOHNSTONE

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:40 p.m.