

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE OPERATIONS & FACILITIES COMMITTEE MEETING
February 23, 2021
Via Zoom Video Conference**

PRESENT:

Board Representatives:

Heather Stewin	Trustee	Trustee
Wendy Colman-Lawley	Trustee	Trustee (arrived 4:45 pm)

Committee Representatives:

Lynne Marvell	President	FCTA
Karl Koslowsky	FCPVPA	
Gord Kearns	President	CMAWBC
Diana Stromquist	IEC	

District Staff:

Balan Moorthy	Superintendent
Natalie Lowe	Secretary-Treasurer
Jenny Veenbaas	Assistant Secretary-Treasurer
Doug Templeton	Director of Facilities & Transportation
Laurie Bjorge	Recording Secretary

Regrets:

Marilyn Warren	Trustee	
Renge Bailie	Assistant Superintendent	
Anders Lunde	Teacher	FCTA
Crystal Hatzidimitriou	DPAC	
Leanne Bowcott	IEC	
Vacant	CMAW	
Vacant	FCPVPA	
Vacant	Parent Rep	
Vacant	Student Rep	

1. Call to Order and Acknowledgement of Indigenous Territory

The meeting was called to order by the Secretary-Treasurer at 4:30 p.m. via Zoom video conference. The meeting opened by acknowledging that the meeting was being held on the shared territory of the Cheam, Sts'ailes, Sq'ewlets, Seabird Island, Nlaka'pamux and Chawathil people.

2. Election of Chair

Only one Trustee was present at the time, so the election was tabled to the next meeting. Trustee Stewin agreed to chair the meeting.

3. Approval of Agenda**STEWIN/TEMPLETON**

THAT the agenda of the Operations and Facilities Committee meeting for February 23, 2021, be approved as amended.

CARRIED**4. Approval of Previous Minutes – December 8, 2020****STEWIN/TEMPLETON**

THAT the minutes of the Operations and Facilities Committee meeting held on December 8, 2020 be approved as presented.

CARRIED**5. Custodial Review**

The Director of Facilities & Transportation reported that he and staff are reviewing custodial schedules to implement day custodians at schools going forward, with team custodians for after hours. He is anticipating that the extra funding the district has received for covid cleaning and staffing will not continue. This scheduling should be achievable within the collective agreement language without having to add additional staff. He will have more to report next meeting.

6. Maintenance Scheduled Work Review

Scheduled maintenance work ties in with the custodial review discussion above. The plan is to have maintenance staff scheduled at the schools to work on school requests and then have maintenance teams work on schools' service work and inspection needs determined by the maintenance department.

7. Snow Removal

Fortunately, there hasn't been much need for snow removal due to a mild winter this year. The district is well equipped and staff are being trained to use all equipment. The Superintendent will work on a letter to go out to parents stating how decisions are made when it comes to winter weather, transportation, and school closures.

8. Seat Belt Bus Update

The Secretary-Treasurer and Director of Facilities & Transportation have been meeting weekly with various partners to report on project progress. To date, all the reports have said implementation has been successful; students are working well using belts. Feedback has been positive. Recording incidents and collecting data has been going well.

9. 20/21 AFG Progress Report a) SCE b) SBO c) Maintenance

The Director of Facilities & Transportation reported that all projects are complete. All completed before fiscal year end.

10. 20/21 CNCP Progress Report a) SCE b) CES c) HSS

Boiler updates are completed. The District received a \$55,000 rebate from gas utility for the purchase of new boilers, which was used to purchase a stand-by generator for HSS which should arrive soon. Upgrades have reduced costs by 30-35%. The Secretary-Treasurer acknowledged the good work of the maintenance department for managing these projects so well, that our district receives more CNCP funding than what is paid.

11. 20/21 SEP Progress Report a) roofing SCE b) flooring SCE c) dust collector AESS

Minor capital funded projects are aligned with SEP, CNCP, and AFG projects. Approximately \$800,000 -900,000 was spent in total on Silver Creek Elementary with the cumulative funding. The dust collector installation project at AESS is in progress and should be completed mid- April.

12. New MOE Capital Director

Francois Bertrand is the new Capital Director. The Director of Facilities & Transportation discussed the other staff that he deals with through the Capital Management Branch.

13. AFG 21/22 Planning Schedule a) BBES b)HHSE

Each school formed their own committee to discuss what they wanted and needed. Maintenance is now compiling a list for both schools and reviewing budget to see if all needs can be met. The scope of work has to be approved by Ministry.

14. Minor Capital Requests 21/22

The Director of Facilities & Transportation reviewed the Harrison Hot Springs solar power battery system and co-funding from Hydro. Waiting to hear of approval from Ministry for requests of electric car charging stations, fire sprinkler system for Boston Bar, and roofing at Kent.

15. SD78/BC HYDRO Joint Project - energy storage/solar charging HHES

Anticipating to start this project within the next couple months with completion this summer. Solar panels will be installed on a stand alone structure beside the gym as there was concern from the engineer about the roof structure of the school being able to bear the load.

Considering installing a 50 kW solar system at Boston Bar. There is good opportunity to create solar there. Currently there is a propane heating plant there which is quite costly. Planning to install a 50 kW electric boiler that's going to tremendously reduce heating costs. Working with BC Hydro if they are interested in us being a solar micro generator where they would purchase surplus power from us. This type of innovation isn't being used in other districts yet, but this will be something that we'll see in the future. The cost of solar storage batteries is a bit more than the cost of a generator but costs will neutralize over time. Won't have to burn fossil fuel for back up energy for power outages. The idea is to generate electricity to reduce our operating costs and through CNCP reduce our offsets by using clean energy.

16. Questions

No questions.

Next Meeting

Date: May 25, 2021

Location: District Education Office

Adjournment

/KOSLOWSKY

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:37 p.m.