

Policy 6450 **INVENTORIES**

Adopted: 1998-02-10	Reviewed:	Amended: 2014-05-06

POLICY

SUBJECT: INVENTORIES

The Board of Education requires that administrative personnel take an inventory of all school equipment at least once each year and the principal will forward the inventory to the Board Office by June 30th of each year. All serial, or identifying numbers of equipment, are to be included in the inventory.