BOARD OF EDUCATION

**SCHOOL DISTRICT NO. 78 (FRASER-CASCADE)**

**DRAFT MINUTES OF THE POLICY COMMITTEE MEETING**

**March 4, 2025**

**PRESENT:**

**Board Representatives:**

 Pattie Desjardins Trustee Chair

 Wendy Colman-Lawley Trustee Committee Member

 Wendy Clark Trustee Alternate Committee Member

Andrea Hensen Trustee Non-Voting Observer

Linda Kerr Trustee Non-Voting Observer

**Special Guest:**

 Anne Cooper Consultant

**Committee Representatives:**

Wade Peary Principal FCPVPA

Greg Lawley Principal FCPVPA

Lynne Marvell Union President FCTA

**District Staff:**

 Balan Moorthy Superintendent

Gerry Slykhuis Secretary-Treasurer

 Renge Bailie Assistant Superintendent

 Crystal Medlock Executive Secretary

 Deb McKinney Executive Secretary

 Dan Thiessen District VP of Inclusive Education

 Shalegh Moorthy District Inclusive Education Team Lead

**Regrets:**

April Hendrickson IEC

Cheryl Davidson IEC

Shannon Dobson CMAW

Megan Kempenaar Teacher FCTA

1. **Call to Order and Acknowledgment**

The meeting was called to order at 4:32 pm via Zoom conference call. Trustee Pattie Desjardins acknowledged that the meeting was being held on the shared territory of the Cheam, Sts’ailes, Sq’éwlets, Sq’éwqel, Shxw’ōwhámél, Seabird Island, Nlaka’pamux and Chawathil people.

1. **Approval of Agenda – March 4, 2025**

**COLMAN-LAWLEY/ DESJARDINS**

THAT the agenda of the Policy Committee meeting held on March 4, 2025, be approved with the following change – agenda item number 8.1 – 3.11 Physical Restraint and/or Seclusion will be moved forward on the agenda as we have special guests in attendance to speak on that specific policy.

**Carried**

1. **Approval of Previous Minutes – February 4, 2025**

**COLMAN-LAWLEY/ DESJARDINS**

THAT the minutes of the Policy Committee meeting held on February 4, 2025, be approved as presented.

**Carried**

1. Current Policy recommended to be repealed, and documentation established as an Administrative Procedure:
	1. Policy 5120 Surveys

Anne discussed Policy 5120 – Surveys - and went over the process (Administrative Procedure) to approve external requests for the administration of surveys and questionnaires for staff and students.

After discussion, a suggestion that policy be retained on this topic, Anne to do further work to include feedback received. Anne will rework this item and it will be brought back to the April meeting.

1. Anne introduced us to the organization of Policy Section 3.00 – Students, Instruction and School Operations, which includes items from previous policy sections 5000 and 7000.
2. Drafts to be discussed at this meeting:

6.1 3.11 Physical Restraint and/or Seclusion

Guests Dan Thiessen and Shalegh Moorthy assisted Anne and the Committee with the wording, editing and terminology for Draft Policy 3.11 - Physical Restraint and/or Seclusion so that it aligns with our Inclusive Education Department’s practices and methodologies.

After careful discussion and edits, Policy 3.11 – Physical Restraint and/or Seclusion will be tidied up before being brought back to the Superintendent, Inclusive Education Department and then the committee meeting in April for further review.

1. Questions/Comments – There were no additional questions or comments.

 Next Meeting: Tuesday, April 8, 2025 from 4:30-6:00 pm

 Via Zoom conference call

ADJOURNMENT

 DESJARDINS/

 THAT the meeting be adjourned at 6:15 pm