



SCHOOL DISTRICT 78
FRASER-CASCADE
EVERYONE PULLING TOGETHER

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STAFFING VACANCY

Posting Date: May 12, 2025

Posting No. 25-004

Rec & Read Recreation Leader – Temporary Part-time

COQUIHALLA ELEMENTARY SCHOOL

This is a non-union, temporary, part-time contract position

Effective: June 30 to July 24, 2025

Program Overview:

Rec & Read is an early intervention, literacy program for children, who are currently in grades one to three, who will benefit from additional reading development over the summer. The program balances literacy instruction with recreational activities. The morning consists of literacy centres (including writing activities) and small group and individual instruction in guided reading. In the afternoon, participants engage in on-site recreational activities. Rec & Read was developed based on sound research using best practices. This is a 4-week program from June 30 – July 24, 2025. The Recreation Leader will be responsible for the afternoon portion of the program, working approximately 2.5 hours per day, Monday through Thursday. They will also participate in small group assisted reading assistance in the morning session. The position is ideal for a candidate who is interested in a career working with youth (education, child and youth, childcare or early learning).

Job Responsibilities:

- Responsible for the planning, preparing and implementation of afternoon recreation component
- Create and convey a supportive and positive environment for participants
- Communicates and liaises with the early literacy teacher, administration, parents/guardians
- Plan activities ensuring safety and hazard mitigation for participants
- Ensure adequate supplies are prepared for the day's activities
- Assist with student pick-up procedures
- Understand and follow health and safety / first aid protocols to ensure a safe environment

Qualifications:

- At least Grade 11 education
- Experience planning and leading recreational programs for children
- Experience leading and supporting a team of volunteers or junior staff
- Ability to connect to youth in a positive, supportive, and encouraging manner
- Strong interpersonal and leadership skills
- Organizational and time management skills
- Ability to work independently and as part of a team
- Ability to work in a multicultural environment
- Active first-aid certificate
- Satisfactory criminal record search

Job Details:

Salary: \$23.69/hour
Term: June 30 – July 24, 2025 (4 weeks)
Schedule: Monday - Thursday from 8:30 a.m. to 3:00 p.m.
Location: Coquihalla Elementary School , 455 6th Avenue Hope BC

Please submit a cover letter and resume indicating education and experience that describe how you qualify for this position to:

Laurie.bjorge@sd78.bc.ca

by 2:00 p.m. Tuesday, May 20, 2025