



TEACHING VACANCY TEMPORARY

Posting Date: May 28, 2025

INTERNAL POSTING

No. 2025-025

A 0.8 F.T.E. Temporary teacher is required for the SUMMER REC AND READ DISTRICT LITERACY PROGRAM

COQUIHALLA ELEMENTARY SCHOOL

Summer – June 30, 2025 to July 24, 2025

Program Overview

Rec & Read is an early intervention, literacy program for children, who are currently in grades one to three, who will benefit from additional reading development over the summer. The program balances literacy instruction with recreational activities. The morning consists of literacy centres (including writing activities) and small group and individual instruction in guided reading. In the afternoon, participants engage in on-site recreational activities. Rec & Read was developed based on sound research using best practices. This is a 4-week program from June 30 – July 24, 2025. The teacher will be responsible for the planning and delivery of the literacy intervention portion of the program in the morning. They will also assist in the supervision of the recreation component, and work with a qualified educational assistant during the school day. The Recreation Leader will be responsible for the afternoon portion of the program, working approximately 2.5 hours per day, Monday through Thursday. The Recreation Leader will also be under the direction of the teacher as classroom support in the morning.

RESPONSIBILITIES include but are not limited to the following:

Academic:

- Assess student's reading levels at the beginning of the program and at the close of the program
- Track data regarding individual student's progress, which should be shared with families and district
- Teach a class of approximately 12 to 14 students in grades K-3
- With the help of an EA, develop individual learning plans for each student
- Include a home reading component to the program
- Assist students one on one and in various groupings in reading, writing and problem-solving skills
- Help students write, practice and perform acts for an end-of-program skit/activity/finale for families

Communication with Families, Staff, and Others:

- Attend and participate in an orientation session prior to the program starting along with a debriefing wrap-up meeting. Emergency meetings may be called if needed
- Take daily attendance
- Communicate with families on an ongoing basis
- Report the progress of students regularly to families

Creating a Safe and Secure Environment:

- Create and sustain a positive, respectful and supportive environment
- Supervise and monitor student's safety
- Assist students in using conflict resolution techniques when dealing with each other

- Supervise students throughout the program including, but not limited to: in the classroom, during recess breaks, during outside play, and on field trips (if applicable)
- Keep areas clean and safe
- Assist in clean up and inventory at the end of the program
- Report safety or security issues to the principal of the school(s) to which they are assigned and to the district supervisor.
- Be prepared to attend to minor first aid needs

Qualifications:

Minimum Academic Qualifications/Experience:

- valid B.C. Teaching Certificate;
- Bachelor of Education degree or equivalent;
- Kindergarten and/or primary classroom teaching experience.

Preferred Qualifications/Experience:

- training and experience with reading intervention programs such as Reading Recovery, and/or Orton Gillingham;
- knowledge, understanding of what a balanced literacy program consists of;
- knowledge, understanding and experience in early literacy and childhood development;
- knowledge, and understanding of guided reading;
- competency in literacy assessment practices (running records - administering and analyzing them);
- post-graduate courses or diploma in reading, early childhood education, or equivalent;
- training and/or experience as a Learning Assistance or Resource Teacher

Program Details:

Since the program will run with minimal staffing, breaks and mealtimes will be offset to provide ongoing student supervision. Teachers will not supervise during the 30-minute lunch period but will be required to supervise all students when the support staff are taking their breaks. Teacher prep should be taken in the afternoon during recreation time. Weekly prep time is 96 minutes which can be distributed over the four days or as practical throughout the week. Students will be in attendance from 9:00 am until 2:30 pm.

Reporting Structure:

The personnel in this position are accountable in the execution of their assigned duties to the principal of the school(s) to which they are assigned and to the district supervisors.

Salary: \$59,711 – 110,318 depending on Category and Grid Level

Include with your application, an updated resume, and/or statement indicating your experience/qualifications as it pertains to the posted position and forward by:

Monday June 2, 2025 4:00 pm

to

Email: laurie.bjorge@sd78.bc.ca