



SCHOOL DISTRICT 78
FRASER-CASCADE
EVERYONE PULLING TOGETHER

INTERNAL/EXTERNAL POSTING No. 25-010
Continuing

UNION VACANCY NOTICE

August 15, 2024

Date of Distribution

Applications are invited for the following position as detailed below:

EFFECTIVE DATE: **September 3, 2024**

DESCRIPTION: **Food Service Assistant**
Fifteen (15) per week

LOCATION: **Hope Secondary**

HOURLY RATE: **\$ 22.98**

DEADLINE DATE: **August 22, 2024 at 2:00 p.m.**

Major Duties/Qualifications: Classification Description at each location

Please direct all applications to: Human Resources
School District No. 78 (Fraser-Cascade)
650 Kawkawa Lake Road
Hope, B.C. VOX 1L4
Fax (604-869-7400)
Phone (604-869-2411)
Email laurie.bjorge@sd78.bc.ca

PLEASE POST ON SCHOOL BULLETIN BOARD

INTERNAL APPLICANTS ARE GIVEN FIRST CONSIDERATION

All applicants not currently employed by this School District must sign a release to permit a criminal record review prior to confirmation of hiring

Summary

Assists with the operation of the school meals program, including sourcing, preparing, and serving food, maintaining food safety, monitoring students at mealtimes, and maintaining food records.

Typical Duties and Responsibilities

- Prepares and serves food items prior to and during meal periods
- Prepares a variety of hot and cold food items and portions
- Maintains a clean work area by washing and cleaning kitchen area, supplies, and equipment. Stores excess food and supplies. Replaces items in storage areas
- Receives, stores, and rotates incoming food supplies and materials and records inventory of food supplies and materials
- Operates equipment such as blender, stove top, oven, microwave, and dishwasher
- Washes, dries, and stores kitchen dishes and laundry
- Assists with menu planning and ordering food supplies and materials

Typical Qualifications and Skills

- Grade 12 or equivalent
- Food Safe course (will be provided by employer)
- Previous domestic or commercial food preparation experience
- Ability to maintain positive working relationships with staff, students, and family members
- Physical capacity to unload, stock, and transport food supplies
- Valid BC driver's license and access to a vehicle