



**SCHOOL DISTRICT 78**  
**FRASER-CASCADE**  
*EVERYONE PULLING TOGETHER*

**INTERNAL/EXTERNAL POSTING No. 24-051E**  
**TEMPORARY**

## **UNION VACANCY NOTICE**

December 5, 2023

Date of Distribution

TO: Construction, Maintenance and Allied Workers, Local 2423

Applications are invited for the following position as detailed below:

EFFECTIVE DATE: **Immediately to June 27, 2023, or return of incumbent**

DESCRIPTION: **Temporary Indigenous Support Worker**  
**Six and one-half (6.5) hours per day**  
**Five (5) days per week**

LOCATION: **Kent Elementary & Harrison Hot Springs Elementary**

HOURLY RATE: **\$ 27.84 per hour**

DEADLINE DATE: **December 11, 2023, 2:00 pm**  
**(Applications will not be considered after 2:00 p.m.)**

Major Duties/Qualifications: Classification Description at each location

Please direct all applications to: Human Resources  
School District No. 78 (Fraser-Cascade)  
650 Kawkawa Lake Road  
Hope, B.C.VOX 1L4  
Fax (604-869-7400)  
Phone (604-869-2411)  
Email: laurie.bjorge@sd78.bc.ca

### **PLEASE POST ON SCHOOL BULLETIN BOARD**

#### **INTERNAL APPLICANTS ARE GIVEN FIRST CONSIDERATION**

All applicants not currently employed by this School District must sign a release to permit a criminal record review prior to confirmation of hiring

## **SCHOOL DISTRICT #78 (FRASER-CASCADE)**

### **JOB DESCRIPTION**

#### **INDIGENOUS SUPPORT WORKER**

Reporting directly to the Principal/Vice-Principal at their assigned school(s), Indigenous Support Workers support students to learn and thrive in their educational setting. The District Principal of Indigenous Education, the Indigenous Support Worker, and the Principal/Vice Principal work together to support Goal 2 of the *Framework to Enhance Student Learning*. Additionally, the team works cooperatively to ensure that all support required by the Ministry of Education for enhanced services is provided and documented.

#### **The Indigenous Support Worker:**

Works collaboratively with the Principal/Vice Principal to build a schedule that provides a balance of academic and cultural support. Works cooperatively with other employees, parents, students, the Indigenous community and Indigenous community services in school and the community. Acts as a positive role model and bridges cultural differences. Works in a variety of settings including schools, student homes and/or community agency locations.

#### **Typical Duties and Responsibilities**

- Works with Indigenous students on a one-to-one or small group basis in the classroom and alternate settings under the direction of a teacher or administrator to facilitate students' academic success, positive social and emotional development, and cultural enhancement.
- Provides liaison between the school, the student's home, the community, and the appropriate Indigenous organizations.
- Conducts home visits, in consultation with the teacher or administrator.
- Advocates within the school community on behalf of Indigenous students and families.
- Provides guidance and encouragement to Indigenous students on a regular basis.
- Supports school-led cultural activities and demonstrations, including the purchase of supplies and accessing cultural resource workers.
- Maintains files and records on Indigenous students in accordance with the requirements of the Ministry of Education.
- Completes and provides monthly reports by the established due dates.
- Assists the teacher with the integration of Indigenous curriculum in the classroom.
- Under the direction of an administrator, transports students.
- Attends and participates in educational school-based meetings including

Individualized Education Plan meetings and family meetings, related to Indigenous students. ISWs are encouraged and welcome to attend staff meetings.

- Uses My Education BC (MyEdBC), and other sources of data to identify and address student needs.
- Assists with Indigenous language learning in the school.
- Along with other school staff, assist Indigenous students and their families transitioning between schools and post-graduation, including applying for bursaries.
- Meets regularly with the District Principal of Indigenous Education and other Indigenous Support Workers to strengthen the program and provide collaborative support to each other.

#### **Required Qualifications and Skills**

- Grade 12.
- Experience working with Indigenous children and youth.
- B.C. Class 5 Driver's License and a minimum of two million dollars (\$2,000,000.00) of liability insurance.
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#### **Preferred Qualifications and Skills**

- One-year post-secondary program in Indigenous studies (including languages) is a definite asset.
- Knowledge of Sto:lō/Nlaka'pamux culture and language would be an asset.
- A combination of training and experience in Indigenous cultures and languages (Halq'emeyem and Nlaka'pamux) is considered an asset.