



SCHOOL DISTRICT 78
FRASER-CASCADE

EVERYONE PULLING TOGETHER

INTERNAL POSTING No. 23-079
TEMPORARY

UNION VACANCY NOTICE

February 16, 2023
Date of Distribution

Applications are invited for the following position as detailed below:

EFFECTIVE DATE: **Immediately to July 7, 2023**

DESCRIPTION: **Temporary School Secretary (Trades Program)**
Five (5) hours per week

LOCATION: **Hope Secondary School**

HOURLY RATE: **\$ 25.52**

DEADLINE DATE: **February 23, 2023 at 2:00 p.m.**
(Applications will not be considered after 2:00 p.m.)

Major Duties/Qualifications: Classification Description at each location
Computer experience required; experience with Word/Excel
Ability to work independently
Familiarity with MyEducation BC

Please direct all applications to: Human Resources
School District No. 78 (Fraser-Cascade)
650 Kawkawa Lake Road
Hope, B.C. VOX 1L4
Fax (604-869-7400)
Phone (604-869-2411)
Email laurie.bjorge@sd78.bc.ca

PLEASE POST ON SCHOOL BULLETIN BOARD

INTERNAL APPLICANTS ARE GIVEN FIRST CONSIDERATION

All applicants not currently employed by this School District must sign a release to permit a criminal record review prior to confirmation of hiring